



# PUBLIC NOTICE

**Federal Communications Commission**  
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## **WIRELINE COMPETITION BUREAU RELEASES THE 2019 TELECOMMUNICATIONS REPORTING WORKSHEETS AND ACCOMPANYING INSTRUCTIONS**

**WC Docket No. 06-122**

The Wireline Competition Bureau (Bureau) announces the release of the (1) annual Telecommunications Reporting Worksheet, FCC Form 499-A (FCC Form 499-A) and accompanying instructions (FCC Form 499-A Instructions) to be used in 2019 to report 2018 revenues,<sup>1</sup> and (2) quarterly Telecommunications Reporting Worksheet, FCC Form 499-Q (FCC Form 499-Q) and accompanying instructions (FCC Form 499-Q Instructions) to be used in 2019 to report projected and collected revenues on a quarterly basis.<sup>2</sup>

The Bureau has delegated authority to revise the FCC Forms and accompanying instructions to, among other things, ensure “sound and efficient administration of the universal service programs.”<sup>3</sup> The Bureau submitted a non-substantive revision of the information collection for the FCC Forms and the accompanying instructions (collection 3060-0855) to the Office of Management and Budget (OMB) for approval pursuant to 44 U.S.C. § 3507 of the Paperwork Reduction Act of 1995.<sup>4</sup> This information

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<sup>1</sup> The Communications Act of 1934 (Act), as amended, requires that the Commission establish mechanisms to fund universal service, interstate telecommunications relay services, the administration of the North American Numbering Plan, and the shared costs of local number portability administration. 47 U.S.C. §§ 151, 225, 251, 254. To accomplish these congressionally-directed objectives, the Commission requires telecommunications carriers and certain other providers of telecommunications (including Voice-over-Internet-Protocol (VoIP) service providers) to report each year on the FCC Form 499-A the revenues they receive from offering service. See 47 CFR §§ 52.17(b), 52.32(b), 54.708, 54.711, 64.604(b)(5)(iii)(B). The FCC Form 499-A is due on April 1 of each year. See Universal Service Administrative Company Schedule of Filings, <http://www.usac.org/cont/about/when-to-file.aspx> (last visited Feb. 9, 2018).

<sup>2</sup> Sections 54.706, 54.711, and 54.713 of the Commission’s rules require all telecommunications carriers providing interstate telecommunications services, interconnected VoIP providers that provide interstate telecommunications, providers of interstate telecommunications that offer interstate telecommunications for a fee on a non-common carrier basis, and payphone providers that are aggregators to contribute to the universal service fund and file a FCC Form 499-Q on February 1, May 1, August 1, and November 1 each year. 47 CFR §§ 54.706, 54.711, 54.713.

<sup>3</sup> *Changes to the Board of Directors of the National Exchange Carrier Association, Inc.; Federal-State Joint Board on Universal Service*, CC Docket Nos. 96-45, 97-21, Report and Order and Second Order on Reconsideration, 12 FCC Rcd 18400, 18442, para. 81 (1997) (“Because it is difficult to determine in advance precisely the information that will be needed to administer the new universal service programs, the [Common Carrier, now Wireline Competition] Bureau will have delegated authority to waive, reduce, or eliminate contributor reporting requirements that may prove unnecessary. The Bureau also will have delegated authority to require any additional contributor

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collection was approved by OMB on February 12, 2019.<sup>5</sup>

The revisions to the 2019 FCC Forms 499-A and 499-Q and the accompanying instructions, as applicable, are summarized below. The revised FCC Forms and the accompanying instructions are also attached to this Public Notice for informational purposes only and will be available soon on Universal Service Administrative Company's (USAC) website at <http://www.usac.org/cont/tools/forms/default.aspx>.

Changes to the 2019 FCC Form 499-A instructions:

- **Contact Information:** The contact information for the Local Number Portability Administrator was updated to reflect the change in administrator.
- **Language Conforming to a Commission Order:** The instructions were updated to reflect a recent Commission decision.

Changes to the 2019 FCC Form 499-Q instructions:

- **Updated Filing Address:** The instructions were updated to include a link for filing electronic copies of consolidated filer certifications.

Changes to both the 2019 FCC Forms 499-A and FCC Form 499-Q, where applicable, and instructions:

- **Date Changes:** Dates were updated throughout the FCC Forms and instructions. References to "2018" were changed to "2019" and references to "2017" were changed to "2018."
- **Circularity Factor Update:** The circularity factor was adjusted and updated in the FCC Form 499-A and the FCC Form 499-Q instructions based upon the quarterly contribution factors.
- **International Revenues:** Clarifications were made to the instructions for reporting international revenues. References to the Section 43.62 Filing Manual previously referenced therein were added in Appendix C of the Form 499-A instructions, and references to the Section 43.61 Traffic Report were eliminated in the Form 499-Q instructions.
- **Clarifications and Stylistic Changes:** In a number of instances, additional clarifications were made, and minor stylistic changes, such as typos and spacing, were corrected in the FCC Forms 499-A and 499-Q instructions, without changing the substance.

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reporting requirements necessary to the sound and efficient administration of the universal service programs."). Consistent with this authority, the Bureau annually revises the Telecommunications Reporting Worksheet Instructions to provide instructions and guidance for complying with existing rules and requirements. *See* 47 CFR § 54.711(c). The FCC Forms and accompanying instructions are modified based on experience in administering the universal service program and explicit rulings by the Commission. *See, e.g., Universal Service Contribution Methodology et al.*, WC Docket No. 06-122 et al., Report and Order and Notice of Proposed Rulemaking, 21 FCC Rcd 7518, 7533-50, paras. 24-62 (2006).

<sup>4</sup> *See* OMB Website, OMB Control Number History, <http://reginfo.gov/public/do/PRAOMBHistory?ombControlNumber=3060-0855> (ICR Reference Number 201902-3060-010) (last visited Feb. 13, 2019).

<sup>5</sup> *See* Notice of Office of Management and Budget Action (NOA) (dated Feb. 12, 2019), <http://reginfo.gov/public/do/PRAOMBHistory?ombControlNumber=3060-0855> (ICR Reference Number 201902-3060-010) (last visited Feb. 13, 2019).

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For further information, please contact Claudia Fox, Telecommunications Access Policy Division, Wireline Competition Bureau, at [claudia.fox@fcc.gov](mailto:claudia.fox@fcc.gov) or at (202) 418-1527, or (202) 418-0484 (TTY).

**Attachments:**

Attachment A: 2019 FCC Form 499-A

Attachment B: 2019 FCC Form 499-A Instructions

Attachment C: 2019 FCC Form 499-Q

Attachment D: 2019 FCC Form 499-Q Instructions

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